

## SOP Portal



All **Standard Operating Procedures (SOPs)** currently in force at the University of Malta can now be accessed from:

[www.um.edu.mt/operatingprocedures](http://www.um.edu.mt/operatingprocedures)

**To-date, the portal has 87 administrative, 55 technical and 169 academic SOPs.**

The benefits of SOPs include improved consistency, better internal organization and communication, and a more standard performance across different units on campus. SOPs serve as training tools to ensure that the knowledge required to administer the university effectively is not lost. SOPs can be searched by title, entity, subject category or whether they apply to students or members of staff.

*Do you have an example of good QA practice at your unit which you would like us to share?  
Get in touch with us at [qac@um.edu.mt](mailto:qac@um.edu.mt)*