

The Quality Collaboration Visit

One to two weeks before the Quality Collaboration Visit, the Internal Quality Review (IQR) panel will liaise with the PPR Committee so that a schedule of meetings with the Dean, PPR Committee, group of staff and students is agreed upon.

The IQR panel will require a private meeting room within the FICS to base themselves during the visit. This should be arranged by the FICS. The meeting room should be large enough to allow for the necessary meetings as per schedule to take place in an appropriate manner.

The IQR panel will need to access the meeting room from 08:30 until 17:30. The FICS is asked to ensure that the IQR panel can enter and exit the building with ease at these times.

The IQR panel will need access to power sockets to charge laptops throughout the visit. If there is not a sufficient number of power sockets in the room, extension cables should be supplied.

The meetings to be held will be with:

1. The Dean/Director and the PPR Committee
2. Group/s of staff
3. Group/s of student representatives on the FICS Board, Board of Studies, student societies.