

14. The Quality Collaboration Visit

The Quality Collaboration Visit is normally held over one day. Exceptions to this may be made when a large number of programmes are being considered and this will be discussed and agreed upon with FICS. The Quality Collaboration Visit is intended to be a positive and valuable process for the FICS. It aims to recognise and commend good practice, and support the enhancement of provision and the student learning experience. Colleagues will be encouraged to discuss the operation of their FICS, reflect on issues and challenges, and highlight examples of good practice worthy of dissemination across the University. Colleagues are warmly encouraged to contribute as fully and openly as possible in meetings. Aspects evidenced as routinely going well may not be discussed during this visit but may feature in the final PPR report. The Internal Quality Review (IQR) panel will focus on innovative activities and areas of interest identified in the SED as the key themes. Other discussion topics of interest may emerge during the course of the visit. Practical arrangements for the visit may be found in **Annex 2**.

As part of this visit the IQR panel meets with three separate panels:

- a) the Dean/Director and the PPR Committee;
- b) Group/s of staff;
- c) Group/s of student representatives on FICS Boards, Boards of Studies and student societies.

Members of panels (b) and (c) should not normally include members of panel (a).

The panels of students will be conducted via parallel sessions to ensure that the views of each level of study are represented and captured. The IQR panel should be mindful that the FICS staff/students may feel apprehensive about the visit. Efforts should be made to ensure that those meeting with the IQR panel are made to feel as comfortable as possible. The IQR panel Chair should ensure that the meetings focus on professional dialogue, are conversational and that all the participants are given an opportunity to share their views.

To conclude the visit, the IQR panel meets the Dean/Director and PPR Committee to clarify any points and to formally thank them for their participation the final meeting will also be an opportunity for the IQR panel to reflect on commendations and recommendations.