

## A. Introduction

Smart chapters are an automatic table of contents created through Optical Character Recognition (OCR), which identifies content within the video. All newly created content within Panopto now has smart chapters enabled by default. This feature is ideal to make navigation easier for viewers, in particular for lengthy recordings.

In this guide you will learn how to:

- [View the auto-generated smart chapters](#)
- [Review smart chapters](#)
  - [Add a smart chapter entry](#)
  - [Modify a smart chapter entry](#)
  - [Delete a smart chapter entry](#)

## B. Viewing the auto-generated smart chapters

1. Access the [UM Panopto platform](#).
2. Click the **Browse** button from the left menu.
3. Access the required folder. You may type in the study-unit code in the *Search* text field to immediately list the required study-unit's folder.
4. Click on the video thumbnail you would like to view.

Smart Chapters will be displayed in the **Contents** section (on the left side of the screen).

The screenshot displays the Panopto interface for a video titled "Using Turnitin (Students)". The interface includes a search bar at the top, navigation icons, and a "Contents" sidebar on the left. The sidebar lists the following chapters with their durations:

Chapter Name	Duration
Using Turnitin	0:03
Agenda	0:15
What is Turnitin?	0:33
Misconceptions about Turnitin	1:49
Overview of the VLE areas	8:20
Love shines at UM A	12:16
L-University ta' Malta	12:25
L-University	12:59
turnitin	15:21
painters of all time, Sometimes credited with the inventions...	15:45
superior talent of his pupil that he never picked up a...	15:54
Dummy Student 2	16:00
The lifetime accomplishments of nonardo daVinci are not only...	19:08
UM VLE	19:32
gp Videos	23:51
File picker	25:27
General	25:36
p: Dashboard	26:54
Digital Receipt	27:00
Loading...	30:33
Assignment	30:39
contact. how each society celebrates birth.	39:33

The main video player shows a slide titled "Using Turnitin Unoriginality Detection Tool" with the L-Università ta' Malta logo and "IT Services" text. The video player controls at the bottom show a progress bar at 0:06, a volume icon, and a "Speed" control set to 1x.

## C. Reviewing smart chapters

Even though smart chapters are automatically generated, corresponding to the content in the video, some smart chapters might not be as accurate. The tutor has the facility of adding, editing and deleting smart chapters.

1. To review the smart chapters, access the required recording as instructed in [Section B](#).
2. Click the **Edit** button (pencil icon) in the top-right corner.

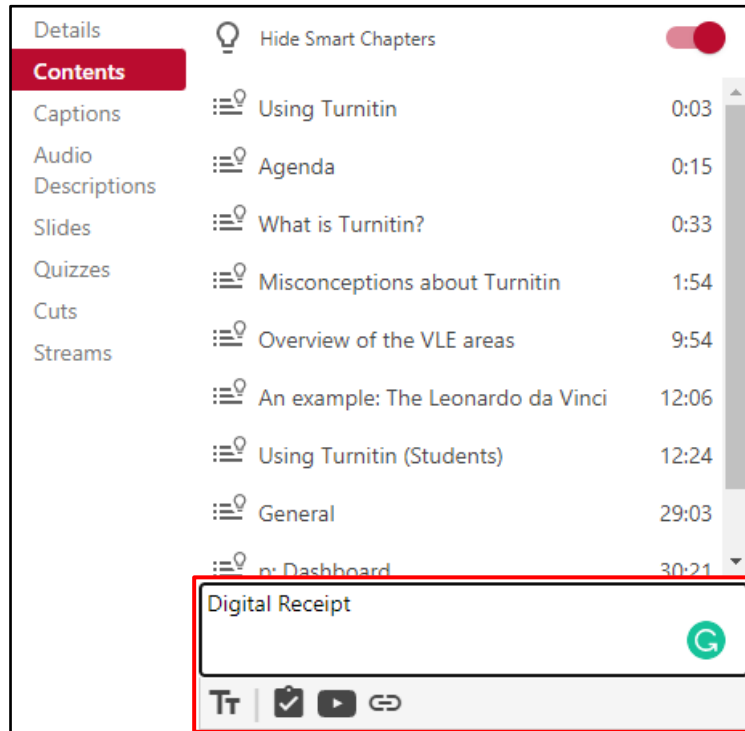
The screenshot displays the Panopto video player interface. At the top, the browser address bar shows 'L-Università ta' Malta' and 'IT Services > Using Turnitin (Students)'. The top-right corner contains a toolbar with icons for search, download, settings, share, and edit (pencil icon), which is highlighted with a red box. Below the toolbar is a search bar and a table of contents. The video player shows a slide titled 'Using Turnitin Unoriginality Detection Tool' with the L-Università ta' Malta logo. The video player controls at the bottom include a play button, a progress bar, and a volume icon.

Details	Using Turnitin	0:03
<b>Contents</b>	Agenda	0:15
Notes	What is Turnitin?	0:33
Bookmarks	Misconceptions about Turnitin	1:49
Hide	Overview of the VLE areas	8:20
	Love shines at UM A	12:16
	L-University ta' Malta	12:25
	L-University	12:59
	turnitin	15:21
	painters of all time. Sometimes credited with the inventions...	15:45
	superior talent of his pupil that he never picked up a...	15:54
	Dummy Student 2	16:00
	The lifetime accomplishments of nonardo daVinci are not only...	19:08
	UM VLE	19:32
	gp Videos	23:51
	File picker	25:27
	General	25:36
	p: Dashboard	26:54
	Digital Receipt	27:00
	Loading...	30:33
	Assignment	30:39
	contact, how each society celebrates birth.	39:33

You will be redirected to the Panopto video editing page where you can **add**, **modify** and **delete** smart chapters.

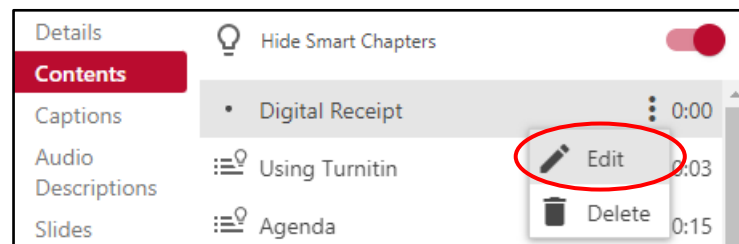
### a. Adding smart chapters

1. To add smart chapters to an existing recording, access the editing window as instructed in [Section C](#).
2. Insert the desired smart chapter name in the *Enter a table of contents entry* text box and press the **Enter** key to add the smart chapter.



The new smart chapter will be displayed either at the top or at the bottom of the current smart chapters list.

3. To amend the new entry's time, click **More** (3 dots) icon next to the smart chapter name and choose **Edit**.



4. Change the **Time** of the new smart chapter entry, as desired.

Edit Table of Contents entry ✕

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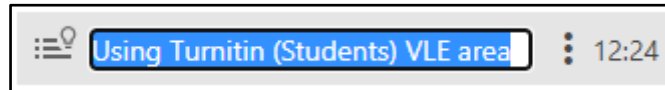
Title

Time

5. Click **Save**.
6. Click **Apply** in the top-right corner to save the changes.

## b. Modify Smart chapters

1. To modify smart chapters in an existing recording, access the editing window as instructed in [Section C](#).
2. Click on the smart chapter entry you would like to modify. The current text is highlighted automatically.



3. Modify the text, as required and press the **Enter** key.

Alternatively, you may click the **More** (3 dots) icon next to the smart chapter name you would like to modify and click **Edit**. You can edit the *Title* and/or *Time* and then click **Save** to save your changes.

Edit Table of Contents entry ✕

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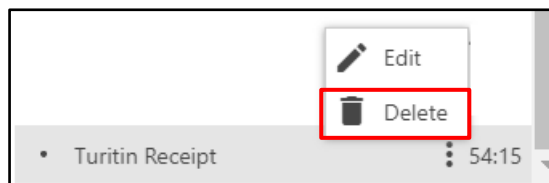
Title

Time

4. Click **Apply** in the top-right corner to save the changes.

## c. Delete smart chapters

1. To delete smart chapters in an existing recording, access the editing window as instructed in [Section C](#).
2. Click **More** (3 dots) icon next to the smart chapter name and click **Delete**.



The smart chapter entry will be deleted.

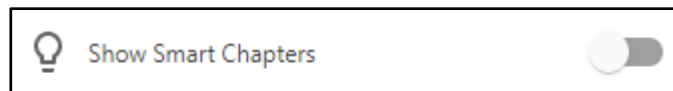
3. Click **Apply** in the top-right corner to save the changes.

**Note:**

- Smart Chapters might not be created for short recordings or recordings with little / no audio.
- Tutors who teach a language other than English can set the default content language to one of the 18 supported languages (Maltese language is not supported) by Panopto.
  1. Click on the **Folder Settings** button (gear icon) in the top right corner of your Panopto study-unit folder.
  2. Click on **Settings** from the left side menu.
  3. Choose the desired language from the **Content Language** drop-down menu.



4. Close the dialog window.
- Past recordings do not have smart chapters enabled automatically. You may enable them as follows:
    1. Access the editing window as instructed in [Section C](#).
    2. Click on **Contents** from the left side menu.
    3. Click the **Show Smart Chapters** toggle button to enable smart chapters.



Automated smart chapters are created. You can [add](#), [modify](#) and [delete](#) any of the entries.

4. Click **Apply** in the top-right corner to save the changes.