



L-Università  
ta' Malta

Office of the Registrar  
Admissions & Records Office

# Guidance for applicants

Admissions 2024/25



## Semester Dates

The Opening Ceremony for the new academic year is on **Monday 30 September 2024**.

The first semester for first year undergraduate and postgraduate students starts on **Monday 30 September 2024**.

The Academic Calendar and other important Semester Dates are available at

↖ [um.edu.mt/study/datesdeadlines/importantdates](https://um.edu.mt/study/datesdeadlines/importantdates)

## Activate the UM IT Account

All accepted applicants can activate their UM IT account using their e-ID account. Following activation, you will be allocated a University email address and given access to other IT facilities and services offered at the University.

You can activate your UM IT Account (or reset your password) from any computer connected to the Internet by following the instructions available at:

↖ [um.edu.mt/itservices/activate](https://um.edu.mt/itservices/activate)

Please note that you can also activate the UM IT Account by logging in to any IT Services workstation (found at various locations on campus, including the IT Services Building and Main Library) using the Username: **newuser** & Password: **newuser**.

## Download My UM App

My UM is the official app of the University of Malta, and is available for Android and iOS devices. My UM features key information such as UM services opening hours, staff directory, the Msida campus map, as well as access to various services and personalised information. As a student at UM, the app will keep you in the know about UM news and events, assignment deadlines, your results, library services, VLE, eSIMS, student card and other useful information. Download My UM from:

↖ [um.edu.mt/myum](https://um.edu.mt/myum)

## University Mail

It is important that you start monitoring any emails sent to your UM email address. Any notices sent to you on your University email address are considered as official notices duly published.

## eSIMS

The eSIMS portal allows you to view your personal details, registration for study-units, results and other course information.

## Probationary Students

If, by the end of the first academic year of the Course, probationary students do not qualify for regular or conditional progression to the second year of the course in terms of the General Regulations for Undergraduate Awards, they shall be required to withdraw from the Course and shall neither be entitled to a repeat year nor to an extension year.

Further information about the probationary status may be obtained from the General Regulations for University Undergraduate Awards, 2019, as available on

➤ [um.edu.mt/registrar/regulations/general](http://um.edu.mt/registrar/regulations/general)

## Enrolment

You will receive an email notification asking you to complete the online enrolment process through My UM App in order to confirm that you have commenced your studies. The online enrolment process has to be completed by the deadline stipulated on the email notification.

## Data Protection

The University collects and processes personal data concerning students in the exercise of the official authority vested in it as an educational institution acting in the public interest, and is committed to processing such data in accordance with all applicable data protection legislation. Further information about your rights and the University's processing of your personal data is available on:

➤ [um.edu.mt/registrar/students/dataprivacystatement](http://um.edu.mt/registrar/students/dataprivacystatement)

## Maintenance Grants

Eligible students will be able to apply for the Maintenance Grant through the Ministry for Education, Sport, Youth, Research and Innovation's portal. Eligibility for the maintenance grants is decided by the Students' Maintenance Grants Board set up by said Ministry.

Further information is available on ➤ [um.edu.mt/stipends](http://um.edu.mt/stipends)

## Tuition/Enrolment Fees (if applicable)

If you are following a fee-payable course, you will also need to pay the relevant fees at the Maltapost branch, Msida Campus or via Internet Banking.

The tuition/enrolment fees are available through the Fees tab while searching for a course through the online search facility: ➤ [um.edu.mt/courses](http://um.edu.mt/courses)

Where deposit and tuition fees are payable, the deadline for payment is indicated in the outcome letter.

Further information regarding fees and payments is available at:

➤ [um.edu.mt/finance/coursefees](http://um.edu.mt/finance/coursefees)



## Course Regulations and Bye-Laws

Before you commence your studies, it is advisable to read the regulations and bye-laws relating to your course, available on the University's website as follows:

General Regulations: [um.edu.mt/registrar/regulations/general](http://um.edu.mt/registrar/regulations/general)

Course Regulations: [um.edu.mt/registrar/regulations/faculties](http://um.edu.mt/registrar/regulations/faculties)

## Health Care

**Accepted applicants for the Doctor of Medicine and Surgery, the Bachelor of Science (Honours) in Pharmacology, and the Bachelor of Science (Honours) in Pharmaceutical Science courses:** Students who do not fulfil requirements as detailed in the Occupational Health Protocol (OHP) may be barred from progressing with their studies. Failure to disclose information about a physical or mental health problem that could affect patient safety is considered to be a serious breach of the University Suitability to Practise Regulations. Further information is available at:

[um.edu.mt/ms/students/occupationalhealthprotocol](http://um.edu.mt/ms/students/occupationalhealthprotocol)

**Accepted applicants for courses offered by the Faculty of Dental Surgery:** Prior to enrolling for their course, accepted applicants are also required to undergo an occupational health assessment as detailed in the OHP so as to ascertain that they are fit for the duties related to their proposed studies. Students who do not fulfil this requirement shall be barred from attending the Practical Placements that include Laboratory and Clinical Sessions. Further information is available at:

[um.edu.mt/ds/students](http://um.edu.mt/ds/students)

**Accepted applicants for Courses offered by the Faculty of Health Sciences:**

As potential future health care professionals, students have a duty to provide the relevant information to the Faculty of Health Sciences. Failure to disclose information about a physical or mental health problem (that could affect safety of the student him/herself or of others; including patients, clients, students and staff), would be considered to be contrary to the dispositions included in the University Suitability to Practise Regulations. All medical and sensitive personal information provided by students will be held in complete confidence by the Faculty of Health Sciences and the Occupational Health (Medical) Unit (OHU), Ministry for Health. The OHU provides a medical service to the Faculty by screening all its students prior to the commencement of clinical placements/practicals. The Faculty of Health Sciences will be informed by the OHU of the impact of a health problem or impairment, if relevant to the student's educational needs and/or safety, and if there are any recommendations on support or adjustments that could be of assistance to students. The OHP is available at the following link:

[um.edu.mt/healthsciences/study](http://um.edu.mt/healthsciences/study)





The completed protocol and the Health Questionnaire in Annex 1 should be submitted as soon as possible after applicants receive their letter of acceptance, but by not later than 30 November 2024. Students are required to submit their documentation in a sealed envelope (including their name, ID Card No and course) to the Reception Desk, Faculty of Health Sciences. Students should plan any required vaccinations sufficiently in advance so that these, together with any blood tests needed to show immunity, are completed well in advance of the 30 November 2024 deadline.

This protocol is applicable to all students following the Certificate for Graduates of Non-EU/EEA Nursing Programmes, the Preparatory Course for the Bachelor of Science (Honours) in Nursing, the Bachelor of Science (Honours) programme (direct entry), the Bachelor of Science (Honours) in Physics, Medical Physics and Radiation Protection, the Master of Science in Diabetes Care, the Master of Science in Orthotics and Prosthetics, and the Postgraduate Diploma in Dietetics. Students following particular areas of study within the Master of Science (both mainly taught and mainly research streams) may be directed by the Board to complete this protocol.

## Lectures

Lectures for study-units relating to courses offered on a full-time and part-time day basis may be held on any day from Monday to Friday between 08:00 and 20:00. Lectures for part-time evening courses may be held from Monday to Friday between 16:00 and 20:00. The University shall announce the days on which a course is to be held prior to its commencement. However, it cannot be bound by fixed days and times for the duration of the whole course. Applicants are encouraged to consult the respective Faculty/Institute/Centre/School for further information.

## Library

The University of Malta Library's mission is to support the University's teaching and research programmes by providing adequate scholarly information resources, emerging technologies and user support services.

Throughout the month of October, the University of Malta Library will be organising Library Orientation Tours. During the tour, you will learn about the Library resources and services and you will also visit all the related Library sections.

To book your place, please visit our website: [um.edu.mt/library/workshops](https://um.edu.mt/library/workshops)





## IT Services

The IT Services Desk is the primary point of contact for UM staff and students to report IT related issues, seek further information about our services and find our self-help guides. IT Services manages the University's IT infrastructure and supports the teaching, learning, research and public engagement activities of the University through efficient and effective use of information and communication technologies.

➤ [um.edu.mt/itservices](https://um.edu.mt/itservices)

## eduroam Wi-Fi

eduroam Wi-Fi service is available to connect your personal devices throughout the University and other local and foreign institutions (participating in eduroam) using your UM IT Account.

**Note:** You need to be connected to the Internet while setting up eduroam Wi-Fi.

➤ [um.edu.mt/itservices/wifi](https://um.edu.mt/itservices/wifi)

## Workstations

IT Services computers (Windows and Mac) for individual and group study are available in various open access areas across the campus, including:

- IT Services
- Library
- Health Sciences Library (Mater Dei)
- Faculty of Media and Knowledge Sciences (Mac computers)

➤ [um.edu.mt/itservices/workstations](https://um.edu.mt/itservices/workstations)

Google Workspace

➤ [um.edu.mt/google](https://um.edu.mt/google)



Gmail



Calendar



Drive



Chat



Meet

## VLE (Moodle)

Provides access to study material, resources, lecture recordings (Panopto) and virtual classroom software (Zoom). Plagiarism detection software (Turnitin) may be used to scan your coursework and dissertation for potential plagiarism.

➤ [um.edu.mt/itservices/vle](https://um.edu.mt/itservices/vle)

## Printing and scanning

Laser printing (colour or black and white) is available in open access areas on a self-service basis using printing credits (which you can purchase online). Wide-format printing (A0) facilities are also available by request. Scanners can be found in certain access areas.

↖ [um.edu.mt/itservices/printscan](https://um.edu.mt/itservices/printscan)

## Software

IT Services provides software (e.g. IBM SPSS, Microsoft, NVivo, ArcGIS, Autodesk) for academic-related purposes.

↖ [um.edu.mt/itservices/software](https://um.edu.mt/itservices/software)

## Training Courses

Turnitin (Plagiarism Detection) | IBM SPSS (Data Analysis)

↖ [um.edu.mt/itservices/trainingstudents](https://um.edu.mt/itservices/trainingstudents)

## Orientation Sessions

At the start of the academic year, freshers are invited to attend a session to learn more about the various IT facilities and services offered by IT Services. To attend, register online.

↖ [um.edu.mt/itservices/orientation](https://um.edu.mt/itservices/orientation)

## Support Services

IT Service Desk and Self-Service Portal: ↖ [um.edu.mt/itservices/help](https://um.edu.mt/itservices/help)

IT Services Building: Room 21, Main Campus | +356 2340 4112

Faculty of Health Sciences: Block A1, Room 22, Mater Dei Hospital | +356 2340 1112

## Useful Links

Full list of services: ↖ [um.edu.mt/itservices/az](https://um.edu.mt/itservices/az)

VLE: ↖ [um.edu.mt/vle](https://um.edu.mt/vle)

Self-Service Portal: ↖ [um.edu.mt/servicedesk](https://um.edu.mt/servicedesk)

eSIMS: ↖ [um.edu.mt/esims](https://um.edu.mt/esims)

Turnitin: ↖ [um.edu.mt/turnitin](https://um.edu.mt/turnitin)

RefWorks: ↖ [um.edu.mt/refworks](https://um.edu.mt/refworks)

Manage UM IT Account: ↖ [um.edu.mt/login](https://um.edu.mt/login)

My UM app: ↖ [um.edu.mt/myum](https://um.edu.mt/myum)

Google Workspace: ↖ [um.edu.mt/google](https://um.edu.mt/google)

Mail: ↖ [um.edu.mt/mail](https://um.edu.mt/mail)

## Opening Hours

↖ [um.edu.mt/itservices/openinghours](https://um.edu.mt/itservices/openinghours)

## Contact Us:

### Faculty of Arts

✉ arts@um.edu.mt  
☎ +356 2340 3082  
👉 um.edu.mt/arts

### Faculty of Economics, Management & Accountancy

✉ fema@um.edu.mt  
☎ +356 2340 3012 / 3350  
👉 um.edu.mt/fema

### Faculty of Health Sciences

✉ healthsciences@um.edu.mt  
☎ +356 2340 1830  
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### Faculty of Media & Knowledge Sciences

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### Faculty for Social Wellbeing

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### Institute for Climate Change & Sustainable Development

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### The Edward de Bono Institute for Creative Thinking & Innovation

✉ instituteofthinking@um.edu.mt  
☎ +356 2340 2434  
👉 um.edu.mt/create

### Institute of Linguistics & Language Technology

✉ linguistics@um.edu.mt  
☎ +356 2340 2151  
👉 um.edu.mt/linguistics

### Institute of Space Sciences & Astronomy

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### Faculty for the Built Environment

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👉 um.edu.mt/ben

### Faculty of Education

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👉 um.edu.mt/educ

### Faculty of Information & Communication Technology

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### Faculty of Medicine & Surgery

✉ ms@um.edu.mt  
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👉 um.edu.mt/ms

### Faculty of Theology

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☎ +356 2340 2767  
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### Institute of Digital Games

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👉 um.edu.mt/digitalgames

### Institute for European Studies

✉ europeanstudies@um.edu.mt  
☎ +356 2340 2001  
👉 um.edu.mt/europeanstudies

### Institute of Maltese Studies

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☎ +356 2340 3305 / 2566  
👉 um.edu.mt/maltesestudies

### Institute for Sustainable Energy

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### Faculty of Dental Surgery

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### Faculty of Engineering

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### Faculty of Laws

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### Faculty of Science

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👉 um.edu.mt/science

### Institute of Aerospace Technologies

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👉 um.edu.mt/iat

### Institute of Earth Systems

✉ ies@um.edu.mt  
☎ +356 2340 2877  
👉 um.edu.mt/ies

### Islands & Small States Institute

✉ islands@um.edu.mt  
☎ +356 2134 3308  
👉 um.edu.mt/issi

### Institute for Physical Education & Sport

✉ ipes@um.edu.mt  
☎ +356 2340 2032  
👉 um.edu.mt/ipes

### Mediterranean Academy of Diplomatic Studies

✉ medac@um.edu.mt  
☎ +356 2340 2821  
👉 um.edu.mt/medac

### **Mediterranean Institute**

✉ medinst@um.edu.mt  
☎ +356 2340 3715  
📍 um.edu.mt/medinst

### **Euro-Mediterranean Centre for Educational Research**

✉ emcer@um.edu.mt  
☎ +356 2340 2936  
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### **Centre for Environmental Education & Research**

✉ ceer@um.edu.mt  
☎ +356 2340 3202  
📍 um.edu.mt/ceer

### **Centre for Resilience & Socio-Emotional Health**

✉ cres@um.edu.mt  
☎ +356 2340 3014  
📍 um.edu.mt/cres

### **School of Performing Arts**

✉ performingarts@um.edu.mt  
☎ +356 2340 3524  
📍 um.edu.mt/performingarts

### **Centre for Biomedical Cybernetics**

✉ cbc@um.edu.mt  
☎ +356 2340 2865  
📍 um.edu.mt/cbc

### **Centre for Distributed Ledger Technologies**

✉ dlt@um.edu.mt  
☎ +356 2340 6003  
📍 um.edu.mt/dlt

### **Centre for Labour Studies**

✉ cls@um.edu.mt  
☎ +356 2340 3766  
📍 um.edu.mt/cls

### **Centre for the Study & Practice of Conflict Resolution**

✉ csprcr@um.edu.mt  
☎ +356 2340 7532  
📍 um.edu.mt/csprcr

### **International School for Foundation Studies**

✉ isfs@um.edu.mt  
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📍 um.edu.mt/foundationstudies

### **Centre for English Language Proficiency**

✉ celp@um.edu.mt  
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### **Centre for Entrepreneurship & Business Incubation**

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### **Centre for Molecular Medicine & Biobanking**

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### **Centre for Traditional Chinese Medicine**

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